

Emerging Manager Programme: GES EMP Group 2 2022

Facilitator: Susan Thornton

Programme Introduction :	Date:	Time:
Session Registration Link:	Friday 2nd Sept	2pm - 3.00pm
	https://attendee.gototraining.com/r/586076405201593089	

Programme Schedule:	
Programme Registration Link:	https://attendee.gototraining.com/r/5746596846772982273

Module 1: Effective Team Player			
Session 1	Value of Teamwork	Monday 5th September	2pm - 3.00pm
Session 2	Stages of Team Development	Wednesday 7th September	2pm - 3.00pm
Session 3	Team Roles & Responsibilities	Monday 12th September	2pm - 3.00pm

Module 2: Communicating with Impact			
Session 1	Getting your Message Across	Wednesday 14th September	2pm - 3.00pm
Session 2	Communication Styles	Monday 3rd October	2pm - 3.00pm
Session 3	Managing a Difficult Conversation	Wednesday 5th October	2pm - 3.00pm
	<i>QQI: Presentations of Teamwork Exercise</i>	Wednesday 5th October	3.30pm - 4.15 pm

Module 3: Time Management & Decision Making			
Session 1	Prioritising workload	Monday 10th October	2pm - 3.00pm
Session 2	Time Management Tools & Techniques	Wednesday 12th October	2pm - 3.00pm
Session 3	Decision Making	Monday 7th November	2pm - 3.00pm

Module 4: Understanding Self and Others: Tricia Cunningham			
Session 1	Introduction & Report	Thursday 10th November	2pm - 3.00pm
Session 2	Different Types Explored	Monday 14th November	2pm - 3.00pm
Session 3	Different Types Explored cont..	Wednesday 16th November	2pm - 3.00pm